



# SKOKIE PUBLIC LIBRARY BOARD MEETING

## WEDNESDAY NOVEMBER 15, 2023 6:30 PM

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Library Board meetings include an opportunity for public comment in accordance with the Illinois Open Meetings Act and the library's policy regarding public comment at Board meetings. Public comments may be made in person at the designated point during a Board meeting. Public comments may also be submitted by emailing the Administrative Assistant to the Director at [tellus@skokieliibrary.info](mailto:tellus@skokieliibrary.info) or by leaving a voicemail at 847-972-5645 by 4:30 pm on the date of the meeting. Comments submitted by email or telephone may be read or played aloud during the public comment portion of the meeting.

### AGENDA

CALL TO ORDER

COMMENTS FROM OBSERVERS

APPROVAL OF THE MINUTES OF THE REGULAR AND CLOSED MEETINGS  
OF OCTOBER 11, 2023

DIRECTOR'S REPORT

APPROVAL OF OCTOBER 2023 DISBURSEMENT REPORT

APPROVAL OF CONSTRUCTION PAY APP #2

APPROVAL OF CHILLER REPLACEMENT PAY APP #2

BALANCE SHEET FOR THE SIX MONTHS ENDING 10/31/23

CONSENT AGENDA

- FINANCIAL STATEMENTS
  - Financial Statement
  - Year-to-Date Budgetary Status
- REPORTS
  - Patron Engagement and Circulation Statistics
  - Programming Statistics
  - Event Highlights
  - Communications Report
  - Online Engagement Report
  - Quarterly Strategic Update
- GIFTS
- PERSONNEL
  - HIRES:
    - Effective October 17, 2023:
      - Ian Wesley Connolly, Patron Services Assistant, Patron Engagement.
    - Effective November 8, 2023:
      - Caleb Carlson, Experiential Learning Specialist, Learning Experiences.

Effective November 13, 2023:

Vincent Karabetsos, Custodian, Building Services.

DEPARTURE:

Effective November 22, 2023:

M.R. Halloran, Production Specialist: Photographer, Communications  
and Multimedia Engagement.

ACCEPTANCE OF AUDIT FOR FISCAL YEAR 2023

- Skokie Public Library Communication to Those Charged with Governance and Management as of and for the Year Ended April 30, 2023
- Skokie Public Library Financial Statements as of and for the Year Ended April 30, 2023.

QUARTERLY INVESTMENT UPDATE (INCL. OCTOBER 2023)

APPROVAL OF AWARD OF BID FOR THIRD FLOOR FURNITURE

APPROVAL OF REVISIONS TO PERSONNEL CODE

APPROVAL OF STAFF DAY CLOSURE

APPROVAL OF DELAYED OPENING FOR SAFETY TRAINING

REVIEW OF PER CAPITA GRANT REQUIREMENTS

INFORMATION ABOUT MERIT INCREASE APPROACH

COMMENTS FROM TRUSTEES